

# Friendly Fifth Friday News October 5, 2018

In an attempt to help our lodge leaders become more familiar with resources, changes, deadlines and other information, I will compile a weekly “Friendly Fifth Friday News” email to our leadership. Some of the information you might already have, but hopefully it will be a good reminder for all of us (me included) of all the great resources that Sons of Norway has to offer. **Please feel free to cut and paste any of this information for your lodge’s use!**

Send all web posting info to [inputd5@sonsofnorway5.com](mailto:inputd5@sonsofnorway5.com)

## Looking for some new resources! Check these out on the International Website!

The screenshot shows a web browser window displaying the Sons of Norway website. The URL is [https://www.sofn.com/member\\_resources/lodge\\_leadership\\_resources/administrative\\_resources/training\\_and\\_presentation\\_resources/](https://www.sofn.com/member_resources/lodge_leadership_resources/administrative_resources/training_and_presentation_resources/). The page features a navigation menu with links for About Us, Financial Products, Member Benefits, Norwegian Culture, Foundation, and Blog. The main content area is titled "Training and Presentation Resources" and includes a sidebar with "Lodge Leadership Resources" and "Administrative Resources". The main text discusses resources for introducing Sons of Norway to prospective members and provides links for Google Slides and a PowerPoint presentation.

## *Training and Presentation Resources*

Looking for a way to introduce Sons of Norway to prospective members? Want to know how to use Sons of Norway’s member benefits to keep your members happy and recruit new ones? These presentations and trainings will walk you through some of the essential aspects of Sons of Norway.

In addition to the presentations below, here is a [customizable PowerPoint template](#) that you may use to create your own lodge presentations.

# *Presentations*

## About Us (for Sons of Norway Leaders)

With more than a century of history, there's a lot to know about Sons of Norway. This presentation will guide leaders through talking about our organization and provide highlights about new resources available through Sons of Norway Headquarters

- [Click here for Google Slides](#)
- [Click here to download PowerPoint Presentation](#)
- [Click here for Presentation Script](#)

## About Us (for Non-Members)

It's been said in the past that Sons of Norway is the best kept secret. Not anymore! This short presentation will introduce prospective members to Sons of Norway and its history and mission, along with the benefits of being a member.

- [Click here for Google Slides](#)
- [Click here to download PowerPoint Presentation](#)
- [Click here for Presentation Script](#)

## Recruitment & Retention Resources

This presentation will help lodges use the benefits of membership to attract new members and keep existing members active, including ideas for community events and lodge programs.

- [Click here for Google Slides](#)
- [Click here to download PowerPoint Presentation](#)
- [Click here for Presentation Script](#)

## A Member Timeline

This presentation will take leaders through the first year of membership. Included are approaches to member recruitment, steps to ensure membership renewal and strategies for keeping members engaged with the lodge.

- [Click here for Google Slides](#)
- [Click here to download PowerPoint Presentation](#)
- [Click here for Presentation Script](#)

# Training Resources

## Creating a Facebook Page

A Facebook page is a simple and free way to promote your lodge to a wider audience. This training is designed to introduce you to creating your first Facebook page and will guide you through the basic process of creating a page.

- [Click here for Google Slides](#)

## Using Facebook Effectively

Your lodge has a Facebook page - now what? This intermediate training will walk you through the best approaches for creating an engaging page that connects with current and potential members alike.

- [Click here for Google Slides](#)

## Lutefisk dinner season ahead and the calls are coming!



If your lodge has a lutefisk dinner or there are ones in your area, please send me the information so we can share it.

**I need the: name, date, time, street address, price, phone number of who to call, and if they need reservations.**

**I do NOT want all the other event flyers for other types of events and dinners.** Please post that on the District calendar. I just have time to do the lutefisk dinners! We'll post them on our Facebook page, District calendar, and in this document! **Send all flyers to [inputd5@sonsofnorway5.com](mailto:inputd5@sonsofnorway5.com)**

## **2018 Lutefisk Dinners**

**Northland Lutheran Church 101<sup>st</sup> Annual Norwegian Lutefisk Supper & Bake and Craft Sale**

Saturday, October 20, 2018

Northland Lutheran Church

N9880 State Road 49

Iola, WI 54945

Adults: \$15.00, Ages 6-12: \$4.00 5 and Under: Free

Further Information: FB: [www.NorthlandChurchIola.com](http://www.NorthlandChurchIola.com)

**Vermont Lutefisk Saturday**

Saturday, October 20, 2018

Vermont Lutheran Church

9886 Vermont Church Rd.

Black Earth, WI 53515

Adults: \$18.00, Children 12 and Under \$9.00

\*For reservations: mail a self-addressed stamped envelope, a check, and your desired time of seating from 11 AM- 6:00 PM (seating approximately every 30 minutes) to Char Meier, 4496 State Rd. 78, Black Earth, WI 53515.

Further Information: FB: <https://www.facebook.com/VermontLutheran>

**North Beaver Creek Lutheran Church Lutefisk Dinner**

Sunday, October 28, 2018

North Beaver Creek Lutheran Church

W10767 County Rd C, Blair, WI 54616

Serving from 11 – 6

Adults \$15, Children 5-12 are \$6. Pre-school free and carry outs are \$15.

Lutefisk, lefse, meatballs and gravy, potatoes, rutabagas, cranberries, pickles, pie and milk & coffee.

Contact: Call (608) 525-2406; reservations not needed or taken

**Barneveld Lutheran Church Annual Lutefisk and Meatball Dinner (Bake Sale and Bazaar)**

Saturday, November 3, 2018

505 Swiss Lane

Barneveld, WI 53507

Adults: \$19.00 Children 5-12 \$8.00 Children 4 and under: Free

For reservations call Marcia at 608-924-8621 or use [marcia@mhtc.net](mailto:marcia@mhtc.net)

Serving every 30 minutes from 11 AM to 4 PM, Please arrive 10 minutes prior to your seating time.

**Christ Lutheran Church Lutefisk and Meatball Dinner**

Saturday, November 10, 2018

Christ Lutheran Church

220 S. Main Street

DeForest, WI 53532

Adults: \$18.00 4-12 Years: \$9.00 Under 4 Years: Free

Serving every hour from 11 AM-5 PM

Further Information: 608-846-4718

[www.christlutherandeforest.org](http://www.christlutherandeforest.org) OR Google 'Lutefisk-CLC'

Handicap accessible-Use the Sunset Drive Entrance.

RESERVATIONS ACCEPTED THROUGH NOON, FRIDAY, NOVEMBER 9<sup>TH</sup>

# **This information is going out soon to your lodge secretary!**

## **Submitting 2019 Officers**

Online: Your Lodge Officer Roster and lodge meeting information can be updated instantly online at [www.sonsofnorway.com](http://www.sonsofnorway.com). More detailed instructions are on the reverse of this sheet.

If you update your officers online, you do not need to fill out the paper form. Both Sons of Norway Headquarters and your district secretary are able to get your information from the website.

Mail/Fax: If you do not have internet access, please fill out the D63 'Lodge Officer Update' form and mail or fax it to:

Sons of Norway Headquarters Membership Services 1455 West Lake Street Minneapolis, MN 55408  
FAX: 1-612-827-0658

**If No Changes for 2019: Please still visit the Officer Update section on our website or check the 'no' box near the top of the form and mail it in to Sons of Norway Headquarters.**

**Deadline - December 31st:** Timely reporting of this information to Membership Services assures that your lodge's information will be correct in the Sons of Norway Headquarters database on the online directory. Also, lodges meeting this deadline will score points towards the Lodge of the Year and Gold/Silver/Bronze Merit awards for 2019.

If the deadline is approaching and your lodge hasn't completed the election process, please submit the information you have and/or contact Membership Services. Changes made after the 12/31 deadline should still be reported, though these updates may not be reflected in the new district directories.

**Questions: Contact Membership Services, Sons of Norway Headquarters by phone at 1800-945-8851 option 3 or by email at [fraternal@sofn.com](mailto:fraternal@sofn.com).**

### **Officer Updates Online**

Signing On: Go to [www.sonsofnorway.com](http://www.sonsofnorway.com). Click on the red LOG IN button in the top righthand side of the screen. Enter your username and password. If you don't have a username and password yet, click on one of the 'click here' links to be guided through the set-up process. The username and password are both case sensitive.

Once you sign on, the first page you see should be your Member Profile page. If not, to access this page, click the word 'profile' to the left of the Member Resources button, then choose Member Profile. The option to change your officers is on the left side of the screen, Lodge Officer Updates. Click on this link to get to the updates screen.

Officer Updates: Click on the gray “Officers” button that appears before your lodge name on the “Lodge Section” page. A list of your current officers will appear.

Step 1: Add any new officer titles. If you are adding any new office titles in 2019 or are expanding a particular office (having more than one social director, for example), click the gray “Add a new position” button. Click on the field after “select a title” to make a selection. Enter the member number of the 2019 officer in the space below. Click on the gray ‘submit’ button. The next screen will show you the new officer you chose. If the information is correct, click on “Save the changes”. You will be back to the officer listing screen.

Step 2: Changing the member in office: If a different member will be serving in a particular office in 2019, click in the ‘member number’ field to the right of the office and type in the member number for the new officer. Note: the name of the new officer will NOT appear on the screen at this point. The name will appear after you've saved all your changes. Please add all the new member numbers before hitting the submit button.

If the member who held an office in 2018 is continuing in 2019, you do not need to make any modifications to that listing.

Step 3: Deleting office titles: If an office that was filled in 2018 will be vacant in 2019, check the “Remove this position” box under the officer title.

Step 4: Saving changes: When you are finished, click the gray “submit changes” button. A list of the changes will appear. If they are correct, click “save the changes”.

NEW: If you need to make more changes or corrections, click on the “Go back to make corrections” button. The names listed will not have changed, but the member numbers will be for the 2019 officers.

Once you are done and hit “Save the Changes”, you will go back to the opening lodge screen. To see your changes, click back on the gray “Officers” button.

Meeting Updates: On the “Lodge Selection” page, click on the gray “Change Meeting Information” button. Click into any fields that you need to change and type in the new information. When finished, click “save.” You will be directed back to the “Lodge Selection” screen.

Officer Contact Information Updates: If any of your 2019 officers has a new email address, mailing address or phone number, please email these changes to Fraternal@sofn.com.

**This year you DO NOT need to send a hard copy of your officer election form to District Secretary Darlene. I am going to use the final list that the International (Sherry Gorse) has so that all our data is the same!**

# **2018 District 5 and International Calendar and Deadlines**

(Updated 9/7/18)

## **October 15, 2018**

Lodge liability premium due to International SN office

## **October 19-21, 2018**

District 5 Board Meeting- Stoughton

## **December 15, 2018**

D-63 Report of Elections due. Send one copy to International Headquarters and one to District Secretary.

## **Viking Chest Rotation**

- The rotation will begin again with this rotation.
- The zone directors are responsible for keeping track of the whereabouts and letting their lodges know that the chest is in their zone for that time period.
- The chest should be brought back to the District Board Meeting to be given to the next zone.

<b>Time period</b>	<b>Zone with chest</b>
October 2017-April 2018	4
April 2018-October 2018	6
October 2018-April 2019	1
April 2019-October 2019	3

## **Zone Meeting Schedule 2018**

<b>Zone</b>	<b>Date</b>	<b>Hosted by</b>	<b>Location</b>
<b>1</b>			
<b>2</b>			
<b>3- Zone Picnic</b>	August 26, 2018	John and Darlene Arneson	2056 Skaalen Rd, Stoughton
<b>4</b>	October 6, 2018	Peggy Schroeder	UWGB CAMPUS, Green Bay
<b>5</b>			
<b>6</b>			

## **Note:**

- Check correspondence from the International and District and the International ([www.sofn.com](http://www.sofn.com)) and District ([www.sonsofnorway5.com](http://www.sonsofnorway5.com)) websites for any updates and changes.

- Additional deadlines for the District 5 and International Conventions/Lodge Meetings will be added as those dates are established. Watch for future mailings and the District 5 website.
- The District 5 Convention will be June 27-June 30, 2018 at Hotel Radisson in La Crosse, Wisconsin.
- The International Sons of Norway Convention will be August 16-18 in Minneapolis, MN.

Compiled by Darlene Arneson, SN District 5 Secretary (arnesonfamily5@gmail.com or 608-873-7209)

## **Viking Chest Rotation**

### **Zone 6 now has the chest! Check with Andrew Johnsen or Geraldine Lachman to schedule!**

- The rotation will begin again with this rotation.
- The zone directors are responsible for keeping track of the whereabouts and letting their lodges know that the chest is in their zone for that time period.
- The chest should be brought back to the District Board Meeting to be given to the next zone.

<b>Time period</b>	<b>Zone with chest</b>
April 2018-October 2018	6
October 2018-April 2019	1
April 2019-October 2019	3

### **Note:**

- Check correspondence from the International and District and the International (www.sofn.com) and District (www.sonsofnorway5.com) websites for any updates and changes.
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