

Sons of Norway District 5 - Friendly Fifth Friday News
March 22, 2024
A District Weekly Newsletter to Keep Us Up to Date!



More deadlines on April 1!

April 1- Bids to host the 2026 District Convention are due.

April 1- Resolutions and Bylaw proposals due for District Lodge Meeting.

Your lodge may wish to propose resolutions or by-law changes to be considered at the District Lodge Meeting. These resolutions, along with any proposed changes to the District 5 By-Laws, must be submitted to the District Secretary no later than April 1, 2024. **Please note that we are using the template approved and recommended by the International Board. Find it at https://sonsofnorway5.com/conventions/convention_forms.php**

If your lodge is interested in hosting the 2026 District Lodge Meeting, you are asked to send a written notice of your intention to the District Secretary prior to April 1, 2024. Should your lodge wish to present a bid, we ask that you make arrangements for a "walk through" of the facilities by a District 5 Board Member. This should be done prior to the June convention in order to identify proposal merits as well as needed additions or changes.

2026 Convention Bids- Due April 1 for review at April Board Meeting of Convention Year

Information from the District Policies and Practices Book on Convention Bids

Convention Site: The convention site and facilities are of the utmost importance for the smooth operation of the District Lodge Meeting. The following shall aid in the site selection:

1. **Convention Bids:** Bids to host a District Lodge Meeting two years hence shall be submitted in writing to the District Five Board of Directors prior to the **Spring** Board of Directors meeting of a convention year.
2. **Site Review:** The site review should be completed prior to the District Board of Directors meeting, which precedes the District Lodge Meeting and a report prepared for delivery at that time to the District Lodge.
3. **Site Criteria:** The following shall be inspected to provide for the needs of a comfortable and efficient District Lodge Meeting:
 - a. **Dining Facilities:** They should be separate from the main dining room.
 - b. **District Lodge Meeting Room:** The District Lodge meeting room should be isolated from noise, have proper lighting, ample seating for delegates and guests, and an adequate sound system.
 - c. **Caucus/Committee Rooms:** Zones should have private caucus rooms, doubling as committee rooms.
 - d. **Sleeping Rooms:** A sufficient number of sleeping rooms for delegates and guests should be available.
 - e. **Parking:** Ample free parking is necessary.
 - f. **Exhibit Space:** Spacious comfortable areas are needed to exhibit the crafts of Sons of Norway members and guests demonstrating our culture and heritage.
 - g. **Air Conditioning:** Air conditioning is required for an efficient meeting and relaxing rest for delegates and guests.
 - h. **Public Transportation:** Consideration should be given to the availability of public transportation. Air, rail, bus, taxi and limousine services should all be reviewed
4. **Host Lodge Activities:** The host lodge Committee is responsible for arranging cultural, educational, recreational, shopping, dining, and entertainment opportunities that are available and accessible.
5. **Set Costs:** The Host Lodge Committee shall make available to the District Five Board of Directors a list of the set costs which those who attend the District Lodge meeting shall be responsible for paying. This shall be done by the Fall Board Meeting preceding the District Lodge Meeting.
6. **Registration Fee:** The assessment of a registration fee by the Host Lodge Committee must be approved by the District Five Board of Directors at the fall board meeting preceding the convention.
7. **Credentials:** The Host Lodge Committee shall verify the identity of delegates. A delegate packet shall be issued only upon presentation of a legal form of identification.
8. **Host Lodge Committee Funding:** During the month of January of the convention year; District Five will distribute to the host lodge monies collected and held in escrow the previous biennium.

Other criteria a bidding lodge should consider:

Hotel needs (also refer to previous year's convention numbers)

- Wednesday- 25 rooms
- Thursday- 100 rooms
- Friday- 100 rooms
- Saturday- 75 rooms

Sufficient break out rooms - Need for 5 committees on Thursday. Normally 2-3 workshops offered at one time.

Thursday noon luncheon- 60 people (committee and spouses, board and spouses, convention committee and spouses)

Friday noon luncheon- 150 people

Saturday noon- box lunch or group lunch - can be up to 150 people

Room for business sessions:

- Classroom seating for delegates- up to 135 delegates
- Seating in back of room for 30-40 guests and visitors
- Tables around room for Silent Auction
- Head table for board, Parliamentarian, and International Director
- Microphones for delegates, front table, podium

Hallway space and rooms for:

- Displays and exhibits
- Convention registration
- Vendors

Bids should include the following information plus any supporting information:

- Price of rooms: \$_____
- Hotel name, location and features:
- Contact person (from bidding lodge/committee)

Bids need to be sent to Darlene Arneson, District Secretary, 2056 Skaalen Rd., Stoughton, WI 53589 by April 1. For more information, contact Darlene at arnesonfamily5@gmail.com or 608-873-7209

Guidelines for Sons of Norway Resolutions

Overview

One of the real benefits of participating in the democratic process is the opportunity to have a voice regarding the public policy issues that affect our lives. Since Sons of Norway formalizes its business policies and decisions using the resolution process, it is important that members and lodge, and district committees and boards follow a consistent format or template in preparing, presenting and adopting resolutions.

What is a resolution?

- A resolution is a main motion, phrased formally. It addresses a specific topic or issue, using concise language, and presenting an identifiable action.
- Resolutions consist of two essential elements:
 1. The “**whereas**” clauses, which contain the rationale for the resolution and any additional pertinent information.
 2. The “**resolves**” or the action thus recommended.
- Each resolution addresses a single issue.

- A resolution must be implementable.
- If a resolution calls for a program with a timetable, the timetable shall be clear and achievable.
- The intent, objective or goal of the resolution should be clear and purposeful so that upon passage it will accurately represent the will of the assembly.

How to write a “whereas” clause

The **whereas** clause is the first half of the resolution that sets up the problem to be solved. It explains why the action in the **resolved** clause should be taken. Every issue brought up in a **whereas** clause should be dealt with in a **resolved** clause.

Example:

WHEREAS we have only been serving cake, jellied and glazed donuts at our lodge meetings; and

WHEREAS some members also like chocolate donuts; and

WHEREAS the price for chocolate donuts is the same price as cake, jellied and glazed donuts;

THEREFORE, be it resolved that chocolate donuts shall be added to the list of acceptable donuts to be served at lodge meetings.

Think before you submit

Some issues may be resolved without sending resolutions to district lodge meetings. Attempt a first route of resolution – ask someone at Headquarters, inquire about the history or status of a program, ask your International Director, District President, District or International Secretary, etc., before submitting a resolution.

Know the financial impact

If a resolution involves a financial impact, either by reduced revenue or by additional or new expenses, include such information in a *whereas* clause if it furthers your rationale for the resolution, i.e. the implementation of the proposed resolution would have minimal costs. If such financial impacts do not fit within a *whereas* clause, add a separate explanatory note. Try to help your financial committee by providing specific data projecting future financial impact.

Sons of Norway Resolutions Worksheet

Title of Resolution:	
Submitted by:	<input type="checkbox"/> Lodge (name _____)
Date approved by the above entity: <i>(If from a lodge, need 2 lodge officer signatures – Pres, VP, Secretary, Treasurer)</i>	Date: _____ Lodge Officer Signatures: _____ _____
Resolution falls into this category <i>(document you wish to change)</i> :	<input type="checkbox"/> District Bylaws <input type="checkbox"/> District Policies & Procedures
CURRENT STATE: State specific chapter, sub-chapter and paragraph numbers as applicable. Write out current language of the law or policy. <i>Example:</i> 1.2.3. DONUT POLICY 1.2.3.1. The only donuts to be served at lodge meetings shall be cake, glazed, or jellied.	

Sons of Norway Resolutions Worksheet

<p>State reasons for making a change from present policies and written directives, or for creating a new policy or procedure, in one or more “WHEREAS” statements.</p> <p><i>Example:</i></p> <ul style="list-style-type: none"> • WHEREAS chocolate donuts are also delicious; and • WHEREAS chocolate donuts are the same price as the other donuts; and • WHEREAS younger members prefer chocolate donuts; 	
<p>Follow the request for change as a “THEREFORE” statement. This is a statement of the action you wish to happen.</p> <p><i>Example:</i></p> <p>THEREFORE, be it resolved that chocolate donuts shall be added to the list of acceptable donuts at lodge meetings.</p>	
<p>DESIRED STATE: Follow with the actual proposed change:</p> <p><i>Example:</i></p> <p>1.2.3. DONUT POLICY</p> <p>1.2.3.1. The only donuts to be served at lodge meetings shall be cake, glazed, or jellied, <u>or chocolate.</u></p> <p>Use a strikeout font to indicate suggested deletions, and <u>underline</u> proposed new additions.</p>	
<p>If there is a known, quantifiable financial impact, state it here:</p>	

Sons of Norway Resolutions Worksheet

Title of Resolution:	
Submitted by:	<input type="checkbox"/> Lodge (name _____)
Date approved by the above entity: <i>(If from a lodge, need 2 lodge officer signatures – Pres, VP, Secretary, Treasurer)</i>	Date: _____ Lodge Officer Signatures: _____
State reasons for making a change from present policies and written directives, or for creating a new policy or procedure, in one or more “WHEREAS” statements	
Follow the request for change as a “THEREFORE” statement. This is a statement of the action you wish to happen.	
If there is a known, quantifiable financial impact , state here:	

District 5 Bylaw Changes- January 2024

- 1. Bylaw proposal passed through the work of our District Task Force work***
- 2. Mandated Bylaw sections from International emailed on January 9, 2024***

Submitted by Darlene Arneson, District 5 Secretary

Darlene A. Arneson

The vote for the proposal from the Task Force and Board. Passed with a 2/3 vote of those voting.

5	5	68
NO	ABSTAIN	YES

We still have some items that need to be addressed in the bylaws that the District Board will discuss in April and likely have additional bylaw proposals for the 2024 delegates to discuss. With the changes in zones and governance, there are other areas that need to be updated.

Sons of Norway District Lodge #5 By-Laws- Revised January 2024

ARTICLE I . . . NAME

Par. 1 The name of this District shall be: District Lodge #5, Sons of Norway.

ARTICLE II . . . TERRITORY

Par. 1 The territory of this District shall be the states of Wisconsin, Illinois, Michigan, Ohio, Indiana, Kentucky, Tennessee, Alabama and Mississippi

ARTICLE III . . . MEETINGS AND REPRESENTATION

.Par. 1 The regular meeting of the District Lodge shall be held once every two years, but the closing date shall not be less than 45 days prior to the opening date of the International Lodge Meeting of the same year.

Par. 2 Every local lodge in the District shall be entitled to two representatives for the lodge, and one representative for every 100 members or major fraction thereof, based on the last Semi-Annual Report prior to the election of delegates. All members in good standing are eligible representatives. If a lodge has exhausted its list of elected alternates, the Delegate Leader may designate a potential alternate to the credentials committee which may recommend to the District Lodge the seating of the alternate.

Par. 3 Members of Central Lodge #5-000 shall be entitled to two representatives for the lodge, and one representative for every 100 members or major fraction thereof, based on the last Semi-Annual Report prior to the election of delegates. All members in good standing are eligible representatives. Members wishing to be candidates as delegates to the District Lodge meeting should notify the District President of their desire no later than February 1 of the convention year. Those so notifying the District President need not be present, though attendance is encouraged, at the Central Lodge meeting held to elect lodge delegates.

Par. 4 The Central Lodge will meet at the call of the District President. Unless the President calls a special meeting, the lodge will meet at the time and place as indicated each convention year in the January issue of *Viking* magazine; and the biannual meeting is for the purpose of electing delegates to attend the District Lodge meeting. The District President has the option to call the meeting with members participating via electronic means, such as telephone or Skype.

Subpar. a The electronic meeting means must accommodate reasonable identification methods, such as available by telephone or Skype. Participation via e-mail is not acceptable.

Subpar. b Those participating by electronic means must identify themselves, upon entering the meeting and when voting, by giving their full name and membership number.

Subpar. c The District Secretary will call roll for attendance and for each vote with all members participating by electronic means using the method in Subpar. b, above, for each response.

Subpar. d The District Board of Directors will approve minutes of the Central Lodge meeting at the next District Board of Directors meeting and include those minutes as part of the District Board of Director meeting minutes.

Par. 5 The Board of Directors of District Lodge Five shall determine the duration of the District Lodge meeting.

ARTICLE IV . . . CREDENTIALS AND TRAVELING EXPENSE

Par. 1 The Secretary of the District Lodge shall prepare a list of all duly elected delegates and alternates for the use by the convention registration committee and the District Committee on Credentials.

Par. 2 A current Sons of Norway membership card, driver's license or other form of ID may be used as a credential to identify a delegate.

Par. 3 Representatives to a District Lodge Meeting shall receive such per diem and travel allowance as may be determined and paid by their local lodge. Transportation expenses will not be equalized between local lodges.

ARTICLE VI . . . ZONES

Par. 1- That District 5 will not have divisions called zones.

ARTICLE VII . . . OFFICERS AND SALARIES

Par. 1 The elected Officers of the District shall be: President, Vice-President, Secretary, Treasurer, Recreation Director, Publicity Director, Cultural Director, Youth Director and the four At-Large Directors provided for in these By-Laws.

Par. 2. The President, Vice President, Secretary, Treasurer, Recreation Director, Publicity Director, Cultural Director and Youth Director shall be nominated and elected in that order, after which the four At-Large Directors would be elected.

Par. 3 An alternate for the Secretary and Treasurer shall be elected. A pool of 4 alternates for the 4 at-large directors shall also be elected.

Par. 4 A Presidential candidate shall have served on the District Board at least one full term.

Par. 5 No District Officer or Director shall be elected to serve more than two consecutive terms in any office except the Secretary and the Treasurer whose term shall not be limited. In the event a caucus cannot find a willing nominee to serve as an Officer or At-Large-Director and the current Officer or At-Large Director has completed two consecutive terms, the Officer or At-Large Director can complete a third term.

Par. 6 The President, Vice President, Secretary, Treasurer, Recreation Director, Publicity Director, Cultural Director, and Youth Director shall receive such compensation as determined by the District Lodge. The Board of Directors shall make recommendations to each District Lodge Meeting with respect thereto.

Par. 7 At the first meeting of the Board of Directors after a District Lodge Meeting, the Board shall determine the per diem and traveling expense allowance for members of the Board for the next biennium.

Par. 8 The President shall assign to each Officer and Director the lodges to be under his or her supervision.

Par. 9 At the opening of each District Lodge Meeting, the President shall appoint from the attending representatives a Marshal and an Assistant Marshal and two greeters to serve during the meetings.

ARTICLE VIII . . . ELECTION OF REPRESENTATIVES AND ALTERNATES

Par. 1 Prior to the District Lodge Meeting the Secretary shall prepare a notice which allocates to each Zone the number of International Lodge Representatives to which it is entitled in proportion to its membership. (One representative for each 300, balance to the pool.). Central Lodge Delegates: Notify Central Lodge 000 members of the meeting via the January issue of the Viking.

Par. 2 During its election caucus each Zone shall nominate from its insurance members the International Lodge Representatives to which it is entitled. An equal number of Alternates shall then be nominated and shall serve in the order of their election (priority alternate). These nominations shall be submitted for approval to the District Lodge at the conclusion of the caucus.

Par. 3 The Representative and Alternate from each Zone shall be elected separately, one Zone at a time.

Par. 4. In addition to the two Representatives for the District provided for by the International Lodge Constitution, one of whom shall be the District President, the remaining fraction of 300 members in each of the various Zones shall be pooled, and representatives elected at large in accordance with the number of members of which the pool consists. Also a corresponding number of Alternates shall be elected at large. Delegates and Alternates at large shall be nominated from the floor of the District Lodge.

Par. 5 (a) After election of Representatives and Alternates to the International Lodge Meeting, the District Lodge shall nominate, from among those newly elected Representatives to the International Lodge Meeting, a candidate for each office of International Lodge Director to which the District is entitled. Candidates for each position shall be elected on a separate ballot.

Par 5(b) The District Lodge shall then elect from among its newly elected Representatives to the International Lodge, a candidate for Alternate to the office of each International Lodge Director. Candidates for each position shall be elected on a separate ballot.

Par. 6 In the event neither an elected Representative nor an Alternate from a respective Zone can attend the International Lodge Meeting, the place shall be filled by the Alternates at large in the order of their election.

Par. 7 Representatives to the International Lodge Meeting shall receive an expense allowance decided by the District Lodge Meeting. The Board of Directors shall make a recommendation as to the expense allowance.

Article IX.... Fees and Dues

Par. 1 District dues shall be set by the International Lodge, per the Simplified Dues Structure of 2018.

Par. 2 Funds shall be annually earmarked for the purpose of offsetting the cost of hosting a District Lodge Meeting and Convention and will be distributed to the host lodge during the month of January of the convention year.

Par. 3 Funds shall be annually earmarked for the purpose of offsetting delegates' expenses to the International Lodge Meeting and Convention, with all delegates getting an equal share. If a husband and wife are both delegates, one of the spouses will receive a full share and the other spouse will receive a half-share.

ARTICLE X . . . FRATERNAL PROJECT

Par. 1 The District Lodge #5 adopts for itself as a Fraternal Project a Norwegian Heritage Camp to be located within the Fifth District. This Fraternal Project shall be as financially self-supporting as possible. District Lodge #5 will pay Masse Moro administrators to operate the heritage camp and will match scholarships provided to campers by their local lodges up to an amount to be determined by the District Lodge #5 Board.

Par. 2 The District Lodge shall have the authority to levy a fraternal fee, not to exceed \$1.00 per member, per year, with the exception of life members, upon lodges within the boundaries of the Fifth District. The fraternal fee must be approved by a 2/3 majority vote.

Par. 3 The authority to assess said fraternal fee shall remain in effect for a period of two (2) years and then terminate unless renewed by the District Lodge at its biennial meeting.

ARTICLE XI . . . CHANGES OF THESE BY-LAWS

Par. 1 These By-Laws may be amended at any regular meeting of the District Lodge #5, provided notice thereof has been given to the District Secretary at least 45 days prior to the date of said meeting by any lodge in the District or has been submitted by the District Board of Directors. Proposed amendments originating in the local lodges, or by the District Board of Directors, must be submitted to the Chairman of the Laws Committee as soon as possible prior to the date of said meeting. The Laws Committee may recommend changes at the said meeting.

Par. 2 Any change must receive a 2/3 majority of the votes cast to become law.

Article XII...Compliance (From International January 9, 2024)

Par.1. The district must operate in full compliance with all governmental laws, regulations and applicable requirements and maintain in force all licenses, permits and approvals required for its operation within the country in which the lodge is organized.

Par. 2. The district must operate in full compliance with all laws, regulations and applicable requirements as outlined in the latest edition of the Charter, Bylaws, Policy, & Procedures (CBPP) of Sons of Norway, and as otherwise communicated to the district by the International Headquarters of Sons of Norway. These include, but are not limited to, the timely annual filing of IRS 990 forms for lodges in the United States, the D63 and D17 reports for lodges, the D64 and D18 reports for building corporations, if applicable, and the timely payment of the annual liability insurance assessment.

Par. 3. The district must adhere to the SON Social Media and Conflict of Interest/Ethics policies, and all district policies and procedures adopted by their district.

Article XIII. Dissolution and Distribution of Assets (From International January 9, 2024)

Par. 1. Dissolution, either voluntary or involuntary, shall be made only in accordance with the procedures as set forth in the Sons of Norway CBPP.

Par. 2. In the event of dissolution of the lodge corporation(s), both district and building association, if applicable, it is recommended that the corporation's remaining assets shall be distributed to the Sons of Norway Foundation [a 501(c)(3) organization] or the Sons of Norway Foundation in Canada [a charitable corporation in Canada], if in existence when the distribution occurs or, if not, to a similarly designated and purposed entity or entities within the country in which the district is organized.

Par. 3. Upon dissolution of the district, district assets may not be transferred to individual members for personal benefit.

Par. 4. The plan to distribute district assets must be approved in advance by Sons of Norway Headquarters. However, Headquarters shall not oppose any plan of distribution that complies with relevant state and federal laws and regulations.

Article XIV-Audits (From International January 9, 2024)

Par. 1. The district shall elect, appoint, or employ competent auditors to audit the district lodge books on an annual basis. If elected or appointed the audit team shall be composed of two (2) or more district members, and in situations where additional financial and audit experience is needed, the district shall have the option to employ one (1) or more independent auditor(s) to audit the district lodge books on an annual basis.

Par. 2. At least once each year the auditor(s) shall submit a written report of each audit to the district board.

Article XV- Dispute Resolution (From International January 9, 2024)

Par. 1. Any grievance, complaint or dispute arising out of or in connection with SON business, at any level, if not settled to the satisfaction of the parties involved, shall only be resolved using the provisions contained in Bylaws Chapter 17 and Policies and Procedures Chapter 25 entitled Conduct and appeal process. The sections contained in these chapters prescribe the sole means to present and resolve grievances, complaints or disputes.

(Revised June, 1996) , (Revised June, 1998), (Revised June, 2000), (Revised June, 2002), (Revised June, 2004), (Revised June, 2006), (Revised October, 2008), (Revised June, 2010), (Revised October 7, 2011), Revised: June 23, 2012, Revised: June 28, 2014, Revised: June 26, 2016, Revised: June 28-29, 2018, Revised: January 13, 2021 by postcard ballot of 2018 Delegates; Revised June 17, 2022; Revised March 10, 2023 by postcard ballot of 2022 Delegates; Revised January 2024 by postcard ballot and mandated articles from International.

Lynx Lynx to present entertainment at Convention Banquet

Vidar Skrede and Patrik Ahlberg are the duo known as Lynx Lynx which will perform at the banquet of the District 5 Sons of Norway convention Saturday evening, June 22, 2024. They join their Scandinavian forces to play a variety of string instruments including fiddles, Hardanger fiddles, guitars, and mandolin. The mix of tunes is put together by both their original and traditional Nordic fiddle tunes.

Patrik Ahlberg



Patrik Ahlberg is a multi-instrumentalist from Sweden. He regularly plays and performs music of both the United States and Sweden. His current projects include duets of contemporary tunes and arrangements with Nashville fiddler George Jackson, a duo with Norwegian hardanger fiddler Vidar Skrede, and a solo exploration of Swedish fiddle tunes on the classical guitar.

Vidar Skrede



Vidar Skrede is from Haugesund, Norway, currently living in Milwaukee, WI. He is a performer and teacher of Hardingfele, fiddle, and guitar, with a background in traditional music from his home area, Rogaland, and has a master's degree in performing Nordic folk music from the Royal Academy of Music in Stockholm.

Vidar has numerous bands, projects, and record albums to his credit both in Scandinavia and America. He has received nominations and awards for his albums in both Norway and Finland. He has toured all the Nordic countries, Scotland, Canada and the United States, and has performed with a wide range of artists, including Liz Carroll, Bruce Molsky, and Natalie Haas from the US.

Vidar is a leading musician on the Nordic folk music scene, well known for his own tune creations played and recorded by many artists besides himself.

Sons of Norway District 5 Convention 2024
 June 19-22, 2024
 Sponsor Form
Deadline: May 1, 2024



Sponsorships	Price	#	Cost
Includes signage to be displayed on the coffee table, recognition on the daily schedule and in the booklet			
MANGE TUSEN TAKK(MANY THOUSAND THANKS)	\$500+	x	\$
MANGE TAKK (MANY THANKS)	\$250	x	\$
TAKK (THANK YOU)	\$100	x	\$
PRESENTER/COFFEE BREAK	\$200	x	\$
PAYMENT WITH CHECK		Total	\$

Name of Sponsor: _____
 Name of Contact: _____
 Phone: _____ Email: _____

If there are any questions or concerns, please contact Wendy Winkelman at (618)534-0318 (call/text) or email wendyathadeland@yahoo.com Sponsor information should be submitted electronically in final format via email. If this is an issue, please contact Wendy to make other arrangements.

When mailing your check, please include a copy of this form.

Make checks payable to:

SONS OF NORWAY DISTRICT 5

Mail to:
 Wendy Winkelman
 6525 Water Valley Road
 Cobden, IL 62920



VENDOR REGISTRATION FORM

**Sons of Norway District 5 Convention
June 19-22, 2024**

Crown Plaza Airport Indianapolis Indianapolis, IN

RACING TO THE FUTURE



Name of Company or Business									
Products / Services: List all products you will be selling, use additional sheet if necessary.									
Vendor Name (s)List all									
Mailing Address									
Email Address									
Website Address									
Contact Phone(s)									
SILENT AUCTION ITEM DONATED									
# of Booths Requested: One space is ~10x10 cost \$125/space and includes one table and 2 chairs.	# Booths _____ x \$125 Total \$ _____								
Additional table (max. 3/same space)you may provide up to 2 additional tables of your own per booth at no additional fee - see disclaimer below	# Tables _____ x \$ 75 Total \$ _____								
Convention Brochure Advertisements All Vendors will be listed for free in the Convention Brochure by Company name. If you wish a larger ad, see chart. Advertisement deadline is May 1, 2024. Please send ads in final form via email to: Wendy Winkelman: wendyathadeland@yahoo.com or mail to: 6526 Water Valley Road, Cobden, IL 62920	<table border="0"> <tr> <td><u>¼ page approximately 4.75 x 1.75 (horizontal or vertical)</u></td> <td align="right"><u>\$ 35.00</u></td> </tr> <tr> <td><u>½ page approximately 4.75 x 3.5</u></td> <td align="right"><u>\$ 70.00</u></td> </tr> <tr> <td><u>Full page approximately 4.75 x 7.5</u></td> <td align="right"><u>\$125.00</u></td> </tr> <tr> <td><u>Front or Back Cover 4.75X 7.5</u></td> <td align="right"><u>\$175.00</u></td> </tr> </table>	<u>¼ page approximately 4.75 x 1.75 (horizontal or vertical)</u>	<u>\$ 35.00</u>	<u>½ page approximately 4.75 x 3.5</u>	<u>\$ 70.00</u>	<u>Full page approximately 4.75 x 7.5</u>	<u>\$125.00</u>	<u>Front or Back Cover 4.75X 7.5</u>	<u>\$175.00</u>
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<u>Front or Back Cover 4.75X 7.5</u>	<u>\$175.00</u>								
Final Total	Final Total \$ _____								

Vendors must staff their station with at least one representative. Vendor fee of \$125 for three days includes: a table, 2 chairs and a 10' X 10' area. Vendors may either purchase additional tables(@\$75 each) or provide tables of their own not to exceed 2 extras per booth. Table coverings are up to the vendors discretion. If you elect to bring your own tables you must sign the hold harmless waiver on the back of this page. Vendors will receive a map designating their spot and will be able to set up Thursday, June 20 from 12pm - 2:45pm. Vendor area will be open Thursday, June 20, (3-6pm) Friday, June 21, (9 am-6 pm), Saturday, June 22, (9-2 pm). All vendors will provide an item for the silent auction. All vendors will be listed in the Convention Brochure at no additional cost (1 line with their Company name and website). If you wish to place a larger ad in the Convention Brochure, Cost is listed above.

Return form and fees by May 1, 2024. Please Make Checks payable to: SON DISTRICT 5 Send to:

Sons of Norway - District 5
c/o Scott Wegner
953 Taylor Lane
Stoughton, WI 53589
Phone: 608-209-7753 Email: srweg61@gmail.com

VENDOR HOLD HARMLESS DISCLAIMER

I understand I will not hold Crown Plaza Airport - Indianapolis responsible for any damages or loss of personal tables or property I provide for my vendor space.

SIGNED: _____ DATE _____

I certify that I carry insurance and the proper licenses and or Sellers' Permit to sell my products at the Convention. (Please have documentation available at your booth).

SIGNED: _____ DATE _____

I have included a photo /photos of my booth along with my application.

SIGNED: _____ DATE _____

Calendar of Events, Deadlines, and Other Dates to Note (changes in red)

April 1- Bids to host the 2026 District Convention are due. Resolutions and Bylaw proposals due for District Lodge Meeting.

April 5-6- District Board Meeting in Stoughton

April 15- Sarah Paulsen Scholarships due to Scandiana Lodge

April 20- Viking photos due to LaVonne Wier

May 1

- **Deadlines for convention vendor applications, sponsorships, Well Wishers, and ads.**

May 15

- D18 property association financial form is due from the lodges to Sons of Norway Headquarters.
- IRS filing deadline for tax form 990. Lodge treasurer needs to notify Sons of Norway Headquarters when 990 has been submitted.

*Insurance membership with Sons of Norway required

**Membership with Sons of Norway required (social or insurance)

May 19- District Sports Challenge Ends

May 19- Deadline to reserve rooms under the room block for the District Convention at convention rates

May 20- Viking photos due to LaVonne Wier

June 20- Viking photos due to LaVonne Wier

Who to contact at the home office when you need help

- You can email cbs@sofn.com for any member updates that need to be made.
- For anything fraternal- Connie O'Brien (COBrien@sofn.com) or Amy Tuchenhagen (ATuchenhagen@sofn.com).
- For matter like submitting a death, a change to a members address or other info please email cbs@sofn.com
- For issues with passwords or website use ithelp@sofn.com.
- The 800 number to call in for member support is 800-945-8851
- If you need something related to sales, you can use sales@sofn.com

Viking Chest / Immigrant Trunk Schedule

Oct 2023 to Apr 2024:

Chest--zone 6

Trunk--zone 5

Apr 2024 to Oct 2024

Chest--zone 2

Trunk--zone 1

Oct 2024 to April 2025

Chest--zone 3

Trunk--zone 4

Note:

- Check correspondence from the International and District and the International (www.sofn.com) and District (www.sonsofnorway5.com) websites for any updates and changes.
- Additional deadlines for the District 5 and International Conventions/Lodge Meetings will be added as those dates are established. Watch for future mailings and the District 5 website.

Compiled by Darlene Arneson, SN District 5 Secretary (arnesonfamily5@gmail.com or 608-873-7209)

FFFN Basics

In an attempt to help our lodge leaders become more familiar with resources, changes, deadlines and other information, I will compile a weekly "Friendly Fifth Friday News" email to our leadership. Some of the information you might already have, but hopefully it will be a good reminder for all of us (me included) of all the great resources that Sons of Norway has to offer. **Please feel free to cut and paste any of this information for your lodge's use!**

Send all web posting info and calendar dates/events directly to our webmaster at inputd5@sonsofnorway5.com

With our new arrangement, I actually send the FFFN pdf to our webmaster on Thursday morning before I go to work. So if you have anything you'd like me to consider putting in, please send it by 4 am on Thursday morning. Please do not send pdf's as I have a hard time cutting and pasting them. The Word Document works best for me. Don't forget that lodge events should be submitted to inputd5@sonsofnorway.com as I have a hard time keeping track of all lodge activities. I'll put some in but that is more the role of the website event calendar.

If you would like to get the MS Word document, just shoot me an email and I'll add you to the list. I send it out right after I send the email to the large group.

Darlene Arneson – arnesonfamily5@gmail.com