

## Friendly Fifth Friday News February 26, 2021

Send all web posting info and calendar dates/events directly to our webmaster at [inputd5@sonsofnorway5.com](mailto:inputd5@sonsofnorway5.com). Feel free to share this with your lodge members!

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### Some of the SN Foundation Scholarships are due March 1

Due March 1- Please share with members who have students who qualify!

**March 1, 2021**

- Deadline — Domestic scholarship applications due to Sons of Norway Foundation:
  - Astrid G. Cates Scholarship\*\*
  - Bernt Anker Scholarship
  - Dan and Betty Rude Scholarship
  - Myrtle Beinhauer Scholarship\*\*
  - Nancy Lorraine Jensen Memorial Scholarship\*\*
  - Orel and Marie Winjum Memorial Scholarship

<https://www.sofn.com/foundation/scholarships/>

### Nordic News this week...

**Marlene Wisuri** of the **North American Sami Center** gave us an understanding of Sami culture with **Putting Up The Lavvu at the Sami Cultural Center** on **Nordic News** on Tuesday Feb. 23. The Sami is northern Scandinavia's native people. Over 30,000 Sami immigrated to the United States, and most assimilated completely into Norwegian-American communities. Some Sami were hired to teach reindeer herders by the U.S. government to teach this skill to Alaska native tribes in the late 1800s. Duluth Minnesota's North American Sami Center has a collection of Sami artifacts, including these carved reindeer bone knives.

Learn more about Sami culture and traditions (37:17)  
here: <https://www.screencast.com/t/LNWSF68yQKc>



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Tune in at 6:20 PM (Central); 7:20 PM (Eastern) every Tuesday.

By computer: <https://gotomeet.me/SofN-D5>

By phone: 646-749-3112 (access code: 509-077-557)

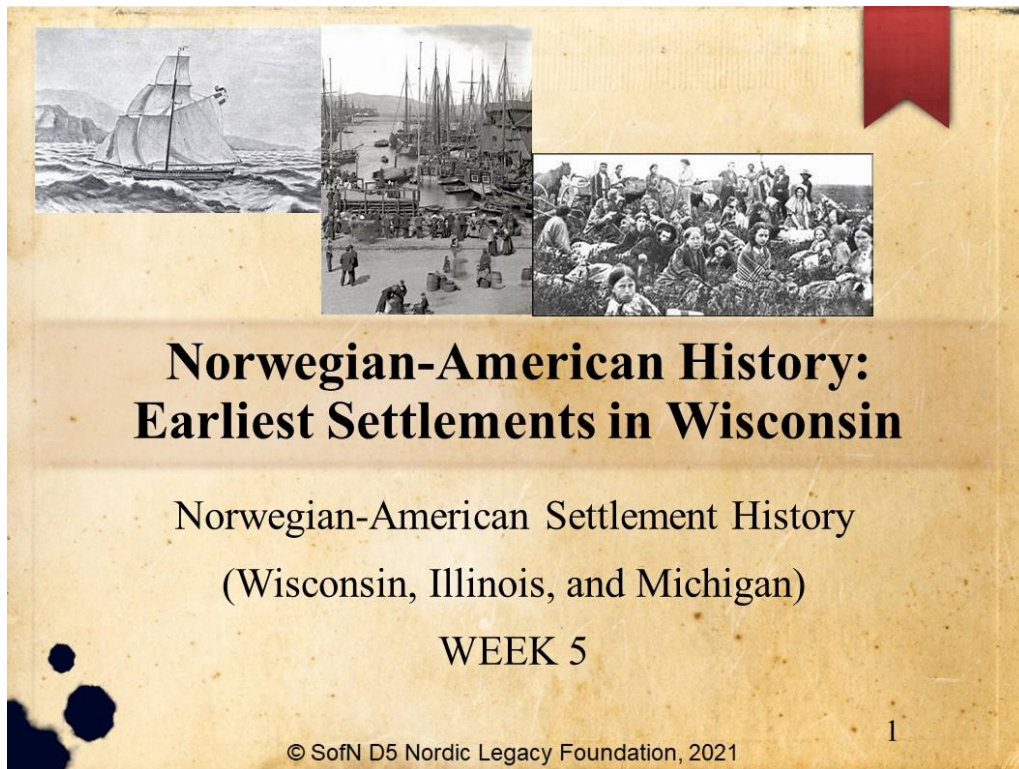
By iPhone, iPad, or Android tablet/phone: download the GoToMeeting app from the Apple or Google Play Store. Launch the app and enter the meeting code: SofN-D5

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You can watch 40 past episodes of Nordic News at:

[http://www.sonsofnorway5.com/programs/speakers\\_bureau.php](http://www.sonsofnorway5.com/programs/speakers_bureau.php)

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The **D5 Norwegian-American settlement history course** Week 5 is now available for your viewing pleasure.

Week 4 topics focused on the first Norwegian-American settlements in Wisconsin: Jefferson/Rock Prairie (Bill Injerd), Muskego (Mike Palecek) and Koshkonong (Dana Kelly). Dana Kelly (Mandt lodge – Stoughton WI) set the bar high with her outstanding presentation on Koshkonong, the Norwegian-American settlement in eastern Dane County.

You can watch the recorded sessions, **posted the Friday after each class is over** at:

[www.sonsofnorway5.com/programs/norwegian\\_american\\_history.php](http://www.sonsofnorway5.com/programs/norwegian_american_history.php)

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From International Sons of Norway- in regard to [www.sofn.com](http://www.sofn.com)

Lodge Leaders,

Due to planned system maintenance, our website will be unavailable from **noon to 6PM on Friday, February 26**. This will affect access to your member profiles, as well as to the D17 and D18s, lodge reports, etc. Please let us know if you have any questions or if we can help in any way.

Sincerely,  
Sons of Norway

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## **D17 Tutorial- <https://youtu.be/GxOEcm5bN0k>**

In this week's video, Sherry Gorse of Membership Services walks through the step-by-step process of filling out the D17 form, our annually required lodge financial disclosure form.

Sherry Gorse of Membership Services explains how to complete the D17 form

### **Local Lodge Financial Statement (D17) and IRS Form 990**

**<https://www.sofn.com/blog/local-lodge-financial-statement-d17-and-irs-form-990/>**

Every year, each lodge is required to file two financial forms. These are the Local Lodge Financial Statement (Form D17) and the IRS Form 990.

Lodges that own property also must complete the Local Lodge Property Financial Statement (D18)

### **The Local Lodge Financial Statement (Form D17) : due date March 15, 2021**

To access and complete the D17 online (preferred method):

- Log on to [sofn.com](http://sofn.com).
- The landing page will be the Member Profile Page.
- Click the "Lodge D17 List" link, which is to the left of the name and address.
- Click "Edit" at the top of the list of D17s, for Period End 12/31/2020.
- Enter the totals in the appropriate fields.

- Click the 'Continue' button at the bottom of the form
- If you are finished and ready to approve the D17, click "Approve" near the end of the line.
- Type your member number in the appropriate field at the bottom of the page.
- Click "Submit My Approval."
- Enter your Lodge President's email address (it may already be filled in) to send it for his/her signature.
- Click "Send Notice."
- Click "Return to my Member Profile Page."

A PDF version of the D17 form can be downloaded from the Lodge Forms section via Membership Services/Lodge Leadership Resources/Administrative Resources. Completed paper forms should be mailed to Sons of Norway, 1455 West Lake Street, Minneapolis, MN 55408. Due date is March 15, 2021.

**IRS Form 990 (this includes the 990, the 990EZ and the 990N): must be filed by May 15, 2021**

The IRS requires all Sons of Norway lodges to file a 990 form:

- For lodges with less than \$50,000 in gross receipts, a 990-N (e-Postcard) must be filed electronically via the IRS.gov website. More information and the link to the "Form 990-N Electronic Filing System (e-Postcard)" can be found here: <https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard>
- For lodges with gross receipts in excess of \$50,000 a form 990EZ or form 990 must be filed.

Directions for filing the 990s can be accessed on the IRS website, or the lodge may choose to utilize the services of a tax preparer to complete and file the forms.

Once your 990 filing is complete (either the 990 form itself or an extension), please notify Sons of Norway headquarters by sending an email to [taxinfo@sofn.com](mailto:taxinfo@sofn.com) or by calling Sherry Gorse at 612-821-4643.

It is imperative that you file this important tax form by May 15. Failure to file could result in an automatic loss of tax-exempt status for your lodge.

Sons of Norway takes this compliance very seriously. We have learned that it can be a very costly and time-consuming experience for a lodge to lose its tax-exempt status, and non-compliance of these reports could jeopardize the tax exempt status of the entire organization

**The Local Lodge Property Financial Statement (Form D18): March 15**

Lodges with a Property Association must also file a D18 form. It can be accessed on [sofn.com](http://sofn.com) and is very similar to the D17 form. Please contact Sherry Gorse at [fraternal@sofn.com](mailto:fraternal@sofn.com) or 612-8214643 with any questions.

**Important Note:**

The Board of Directors has implemented procedures to encourage 100% compliance in the filing of the D17s, 990s and D18s, including withholding local and district dues, and potential revocation of a lodge's charter.

Thank you for your attention to this important yearly procedure.

# **Golden Membership Procedures for 2021**



[https://www.sofn.com/resource\\_blog/golden-membership-procedures-for-2021/](https://www.sofn.com/resource_blog/golden-membership-procedures-for-2021/)

Sons of Norway Headquarters will be sending out one more Golden Membership mailing to Lodge Presidents for people who became Golden in the last quarter of 2020. This will be the last automatic mailing of Golden Certificates and Pins to lodges.

## **Determining New Golden Members in 2021**

Lodge Officers can use the lodge Monthly Activity Report and Membership Lists to assess who has attained/will attain Golden Membership throughout the year. Golden Membership is awarded to members who are age 65 or older and have been members for 30 years or more.

- **Sons of Norway Lodge Membership Activity Report**

This report is generated at the beginning of every month. It is automatically emailed or mailed to all lodge Vice Presidents, Financial Secretaries and Membership Secretaries. These officers (along with the President and a few other officers) can also access PDFs these reports through their profile page after signing on to [sofn.com](https://www.sofn.com). When a lodge member reaches Golden status, they are listed under the heading **New Golden Members** on the next monthly report.

- **Sons of Norway Lodge Membership Lists**

Lodge officers can download PDF or Excel versions of their membership lists from their profile page after signing on to [sofn.com](https://www.sofn.com).

- To see who might be nearing their 30<sup>th</sup> anniversary with Sons of Norway, sort the Excel list by members' effective dates. Then, check those members' birthdates to see if will be 65 years or older on their anniversary date.
- Similarly, you can also sort the Excel list by age to see who is turning 65 this year. You would then check to see if they have also hit the 30-year anniversary threshold, in which case they will be eligible for Golden Status this year.
- DF lists sorted by effective date or age can be requested from Membership Services.

## **Personalizing and Printing Golden Certificates**

Lodge Presidents and other officers can now download, personalize and print out the special certificates for members attaining Golden Membership Status. They can be found on [sofn.com](https://www.sofn.com):

- Sign in with your username and password.
- Click on the Member Resource button on top of page.
- Click on Lodge Leadership.
- Click on Administrative Resources.
- Click on View Lodge Forms.
- Scroll down to Certificates and click on Golden Membership.
- You can change the member name, lodge name and lodge number as well as the date.
- Print your personalized certificate. They look great in color or black and white.

## **Ordering Pins**

Golden Member pins can still be ordered from Membership Services on an as-needed basis, and will remain free of charge.

## **Questions?**

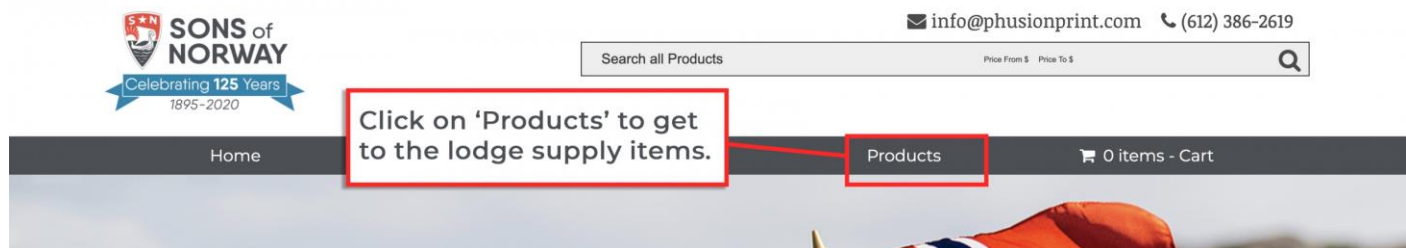
Please contact Sherry Gorse at [Fraternal@sofn.com](mailto:Fraternal@sofn.com) or 612-821-4643 to order Golden pins or with any questions.

## Order Lodge Supplies Online

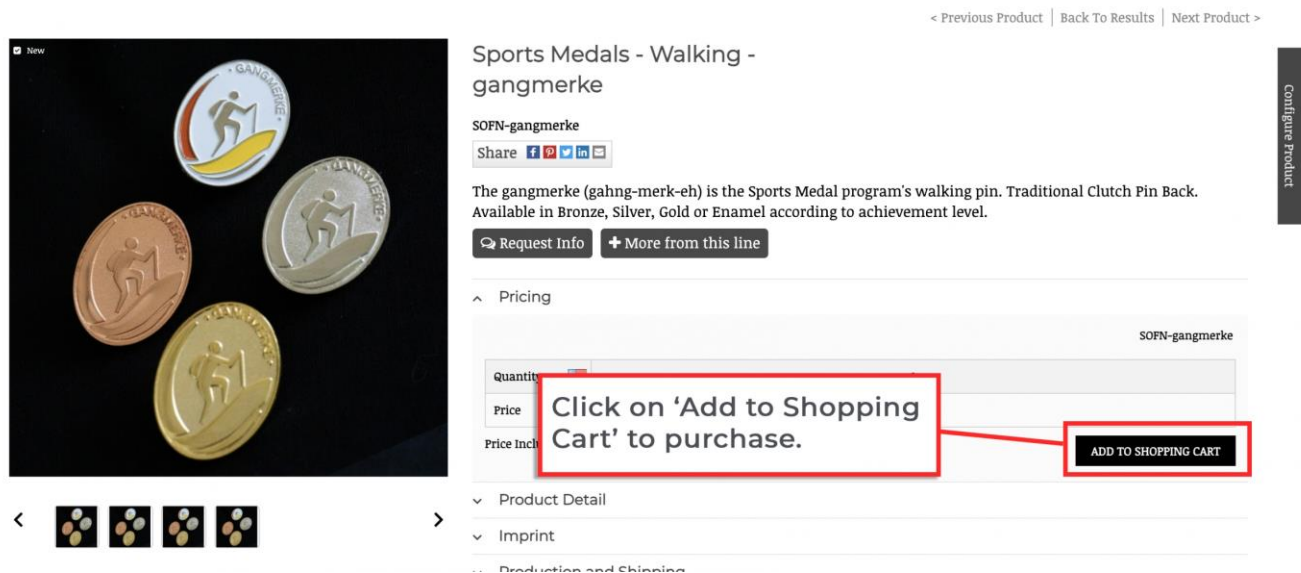
Sons of Norway recently implemented a new, streamlined process for ordering supplies. **This change applies to most supply orders, including Sports Medals and Cultural Skills pins, as well as general lodge supplies like table flags, placemats and napkins.**

These supplies can now be easily ordered directly through our online lodge supply store. To order your supplies, simply head over to <https://sofnlodge.logoshop.com/>. You can also find this link in your member profile after logging in at sofn.com. (This link is ONLY for lodge supply items and is not the same as the public online store for general Sons of Norway merchandise.)

[https://www.sofn.com/resource\\_blog/order-lodge-supplies-online/](https://www.sofn.com/resource_blog/order-lodge-supplies-online/)



Once you're in the lodge supply store, select 'Products' from the main navigation bar. This will bring you to a listing of all items that are available for ordering. Select the item(s) you wish to order by clicking on the name or image. Items like pins are grouped by type. For example, the gangmerke pins (bronze, silver, gold and enamel) are all grouped together.



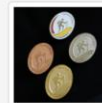
Once in the product description, select 'add to shopping cart.' From there you'll be brought to a page that will allow you to select quantities of the different types. Enter in your quantities and click on the 'checkout' button. This will bring you to the shopping cart and will show the items you just added. If you have more items to add, simply select 'continue shopping.' Otherwise, continue through the checkout process.

1. Select the appropriate type and enter in the quantity you wish to purchase.

you can edit the colors, add

\$4.000	\$4.000	\$4.000	Enamel
Qty	Qty	Qty	\$4.000
			Qty

Sports Medals - Walking - gangmerke



Total Price is for Merchandise Only. This price does not include any tax, setup, or decoration charges

2. Once quantities have been input, click on the 'Checkout' button.

Checkout

Click on 'Continue Shopping' to go back to the list of supplies.

Continue Shopping



My Cart / Personal Information / Payment Information

Phone: (612) 386-2619  
E-mail: [info@phusionprint.com](mailto:info@phusionprint.com)

## My Cart

Sports Medals - Walking - gangmerke

Product #: SOFN-gangmerke



Item	Quantity	Price	Amount
Gold - 0.75" x 1.25" / Aluminum/Custom Shapes Shape: Custom Shapes, Material: Aluminum, Color: Gold, Size: 0.75" x 1.25"	2	\$4.000	\$8.000
Enamel - 0.75" x 1.25" / Aluminum/Custom Shapes Shape: Custom Shapes, Material: Aluminum, Color: Enamel, Size: 0.75" x 1.25"	1	\$4.000	\$4.000
<b>Total Units</b>			
<b>Total (USD)</b>			

## Order Summary

Subtotal	\$12.00
Shipping & Handling	\$13.00
<b>Total (USD)</b>	<b>\$25.00</b>

## Enter Coupon Code

One valid coupon per order.

Apply

IMPORTANT: Exchange rates are set by the provider and are subject to change. Additional fees, such as setup, imprint and charges may not be reflected in your order total. We ask you to confirm these additional charges.

Or, when you're ready to complete your purchase, click the 'continue' button.

Continue

All prices and descriptions are subject to change without notice. If a price change occurs, we will notify you before processing your order. Prices will be calculated using end of day exchange rates if orders contain products with different currencies. Total price is for merchandise only. Prices may be exclusive of any setup charges, art changes, shipping charges, state / provincial required taxes, rush charges or any other additional charges, which will be communicated prior to processing the order. - PLEASE NOTE: YOUR CREDIT CARD WILL REFLECT PHUSION LLC AS THE BILLING COMPANY, NOT SONS OF NORWAY -

## Tell Us More About Your Order

### Date Needed

### Additional Comments

Please note that orders from the online store will appear on your credit card or bank statement under the name of our vendor, PHUSION, LLC.

Items available through the online store can no longer be ordered from headquarters. However, if you need to order an item that is not listed in the store, please contact [supply@sofn.com](mailto:supply@sofn.com) or call 612-821-4645.

## **Update on Charging for Medals and Cultural Classes from David Crabb**

**<https://youtu.be/CGHDRzjvi3Q>**

In this video, David Crabb, Fraternal Engagement Manager, explains some changes to our programs as we seek to expand our virtual cultural offerings. He also explains their reasoning for why they are charging for sports and cultural medals.

### **Deadlines and Dates!**

**Changes in red!**

#### **Nordic News Weekly Program- Every Tuesday night**

Tune in at 6:20 PM (Central); 7:20 PM (Eastern) every Tuesday.

By computer: <https://gotomeet.me/SofN-D5>

By phone: 646-749-3112 (access code: 509-077-557)

By iPhone, iPad, or Android tablet/phone: download the GoToMeeting app from the Apple or Google Play Store. Launch the app and enter the meeting code: SofN-D5

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#### **February 20, 27 and March 6, 2021**

- Rosemaling session #1

#### **February 25-27, 2021**

- Barnebirkie and Birkie Ski Races Hayward, WI. Cookies will not be needed this year from the lodges.

#### **March 1, 2021**

- Deadline — Domestic scholarship applications due to Sons of Norway Foundation:
  - Astrid G. Cates Scholarship\*\*
  - Bernt Anker Scholarship
  - Dan and Betty Rude Scholarship
  - Myrtle Beinhauer Scholarship\*\*
  - Nancy Lorraine Jensen Memorial Scholarship\*\*
  - Orel and Marie Winjum Memorial Scholarship

#### **March 4 - April 8, 2021**

- Virtual Hardanger Class on Thursdays from 6:30 to 8:00pm

#### **March 15, 2021**

- D17 financial form is due from the lodges to Sons of Norway Headquarters.

- D18 property association financial form is due from the lodges to Sons of Norway Headquarters.
- Lodge Achievement and Family Lodge of the Year forms are due to Membership Services at Sons of Norway Headquarters.
- Community and Fraternal activities and hour totals, using AFA Year-end report form or online reporting at [Fraternalgive.org](http://Fraternalgive.org), are due to Membership Services at Sons of Norway Headquarters.
- Fraternal Funds packet is sent to the district treasurers.

#### **April 15, 2021**

- Sarah Paulsen scholarship applications for Masse Moro due

#### **April 16-17, 2021**

- District 5 Board Meeting- Tentatively planned for Nashville, TN- watching COVID restrictions

#### **May 15, 2021**

- Fraternal Funds Report due to Sons of Norway Headquarters
- IRS filing deadline for tax form 990. Lodge treasurer needs to notify Sons of Norway Headquarters when 990 has been submitted.

\*Insurance membership with Sons of Norway required

\*\*Membership with Sons of Norway required (social or insurance)

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### **DISTRICT FIVE LODGE MEETING**

Idun Lodge will host the meeting on June 15-19, 2022 at the Madison Marriott West in Middleton, Wisconsin.

### **INTERNATIONAL LODGE MEETING**

The International Lodge Meeting will be held in 2022 in Minneapolis, MN.

### **Viking Chest Rotation**

The Viking Chest has not traveled since the health emergency began, and the new schedule cannot be announced until it is safe to hold in-person meetings. Therefore, the rotation schedule is suspended until further notice.

### **Note:**

- Check correspondence from the International and District and the International ([www.sofn.com](http://www.sofn.com)) and District ([www.sonsofnorway5.com](http://www.sonsofnorway5.com)) websites for any updates and changes.
- Additional deadlines for the District 5 and International Conventions/Lodge Meetings will be added as those dates are established. Watch for future mailings and the District 5 website.

Compiled by Darlene Arneson, SN District 5 Secretary ([arnesonfamily5@gmail.com](mailto:arnesonfamily5@gmail.com) or 608-873-7209)

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## FFFN Basics

In an attempt to help our lodge leaders become more familiar with resources, changes, deadlines and other information, I will compile a weekly "Friendly Fifth Friday News" email to our leadership. Some of the information you might already have, but hopefully it will be a good reminder for all of us (me included) of all the great resources that Sons of Norway has to offer. **Please feel free to cut and paste any of this information for your lodge's use!**

**Send all web posting info and calendar dates/events directly to our webmaster at [inputd5@sonsofnorway5.com](mailto:inputd5@sonsofnorway5.com)** With our new arrangement, I actually send the FFFN pdf to our webmaster on Thursday morning before I go to work. So if you have anything you'd like me to consider putting in, please send it by Wednesday night. Please do not send pdf's as I have a hard time cutting and pasting them. The Word Document works best for me. Don't forget that lodge events should be submitted to [inputd5@sonsofnorway5.com](mailto:inputd5@sonsofnorway5.com) as I have a hard time keeping track of all lodge activities. I'll put some in but that is more the role of the website event calendar.

If you would like to get the MS Word document, just shoot me an email and I'll add you to the list. I send it out right after I send the email to the large group.

Darlene Arneson – [arnesonfamily5@gmail.com](mailto:arnesonfamily5@gmail.com)