

Friendly Fifth Friday News January 4, 2019

In an attempt to help our lodge leaders become more familiar with resources, changes, deadlines and other information, I will compile a weekly "Friendly Fifth Friday News" email to our leadership. Some of the information you might already have, but hopefully it will be a good reminder for all of us (me included) of all the great resources that Sons of Norway has to offer. **Please feel free to cut and paste any of this information for your lodge's use!**

Send all web posting info to inputd5@sonsofnorway5.com

Thank you! All Officer Election Report forms are in!

A huge thank you to all of you for sending in or doing your online report by the deadline. For those that I worked with the past week, a huge thank you for your follow-up, calls and help! It is greatly appreciated.

Now what? This is a multi-stage process in getting all the online lists and the complete directory done. From what I understand:

1. Now that all hard copy and online reports are in from our District, Sherry Gorse needs to enter any of the hard copy and phone/email updates that you sent rather than updating online. She is doing this for all 8 Districts so it takes time.
2. As soon as that is done, she "rolls over 2019" on the website listings. Until then, you will still see the 2018 officers listed.
3. Once that is done, then she will send out the complete District Lodge Officer list and meeting locations to the 8 District Secretaries. That is what I use to make our lodge directory!
4. This FFFN is being sent to the database I have for 2018. If you have new officers, simply forward it to them until I notify you that I'm switching to the 2019 list!

So in the meantime, if you have any officers that haven't updated their profiles (address, email, phone), have them do that! If your meeting place has changed in the past year, update that. This way when Sherry rolls out the data and sends us the files, they will be current!

I hope that we can get the lists from Sherry in the next ten days (but I see it is listed as February 1 on the calendar deadline provided by SN International) and then I need 1-2 days to finalize the directory. It will be sent to local lodge presidents and secretaries!

Remind your members about International Scholarships!

January 15, 2019

Deadline for scholarship applications for educational opportunities that involve international travel are due to Sons of Norway Foundation: Douglas Warne – Rolf & Wenche Eng Scholarship, Helen Tronvold Adult Learner Scholarship**, Helen Tronvold Folk High School Scholarship*, King Olav V Norwegian-American Heritage Scholarship, Lund Fund Scholarship*, and Oslo International Summer School Scholarship*

<https://www.sofn.com/foundation/scholarships/> is where you find the scholarship applications, rules and other information.

Due February 15- Reporting lodge activities through FraternalGives:

Sons of Norway collects the number of events, hours and funds that lodges and districts devote to membership and community activities. This information is required by the American Fraternal Alliance (AFA). The AFA uses our data to lobby on the behalf of fraternal benefit societies. Now, lodge secretaries can submit information directly to the AFA through a new website: www.fraternalgive.org.

Further questions? Contact Sherry Gorse at 1-800-945-8851 x643 or fraternal@sofn.com

Fraternal Gives Tutorial

<https://www.fraternalgive.org/Fraternal-Give/Reporting/Video-Tutorials.htm?docid=2522&>

Officer Installations

If your lodge elected officers this past year and they need to be installed, I am attaching two documents to assist you. The one in MS Word is one that I typed from the official book of ceremonies and you can edit it for your needs. I often shorten some of the descriptions based on that lodge's needs or what their officers do. If you have offices that aren't listed, you can craft your own descriptions.

Who installs officers? You can ask your zone director as that's a great way for them to visit your lodge, get to know your members, and to work with your officers. Current and Past District Board members and International Board members are often willing to help too.

Are you working on your audit?

As you see, the D17 is due on February 15. Have you started your audit process yet? Some lodges elect auditors so they may be on the task already. Others may appoint committees. The forms are all on the website for both the D17 and the building property financial statement.

You can find these by logging in and then going to:

https://www.sofn.com/member_resources/lodge_leadership_resources/administrative_resources/lodge_forms/

Don't forget to return this if you live in Zone 3!

Zone 3 Sons of Norway Meeting- February 16, 2019 – hosted by Idun Lodge in Madison

Before we know it the New Year will be here and with it comes many exciting endeavors. How does one spell excitement? There's plenty of excitement at A ZONE 3 SEMINAR! The Zone 3 Officer's Seminar provides a training ground for new officers who may have been elected this fall and who stand ready to serve your lodge! Please encourage them to attend.

Listed below are some options that can be addressed at the upcoming Zone 3 meeting on Saturday, February, 16, 2019. Hosts will be Co-Presidents Mary Bennett and Mary Zoroufy and the members of Idun Lodge, 5-74 in Madison, WI. We will be meeting in the lower level of Trinity Lutheran Church, 1904 Winnebago Street, Madison, WI 53704 (608)-249-8527.

Karen Eberhardt and Cheryl Wille-Schlesser, your Zone 3 Directors, will be coordinating the meeting, and other leaders within Zone 3 may be asked for assistance. We thank you in advance for being willing to help, as we are all in *da boat* together!

Please share this list of options with your officers and ask them to place a check in front of the items that would be of interest to them or your lodge during this training. Karen and I will tabulate the results and begin planning an informative day for all.

- District 5 website ins and outs
- Cultural medals
- Sons of Norway blog
- Masse Moro update
- Report from the International Board
- Required forms
- Tubfrim
- Succession of Officers
- International Director Report
- Membership Challenge
- Using the Resource
- New book from Mike Palecek for fundraising
- Fraternal Give Report
- Cultural Classes Being Offered
- Barnebirke Volunteering
- International Convention Update-D5 representative
- Sports Medals
- D5 Convention-Madison
- Upcoming Tours
- Foundation and District 5 Scholarships
- Financial Status of the District
- Visit from the D5 President
- New Financial Products
- Lodge Revitalization Grant
- OTHERS? Please provide.

Please return your responses to Cheryl at: rogcher@mhtc.net no later than Saturday, January 5, 2019.

2019 District 5 and International Calendar and Deadlines

(Updated 12/31/2018)

January 15, 2019

Deadline for scholarship applications for educational opportunities that involve international travel are due to Sons of Norway Foundation: Douglas Warne – Rolf & Wenche Eng Scholarship, Helen Tronvold Adult Learner Scholarship**, Helen Tronvold Folk High School Scholarship*, King Olav V Norwegian-American Heritage Scholarship, Lund Fund Scholarship*, and Oslo International Summer School Scholarship*

February 1, 2019

2018 officers will be listed in the online lodge directory.

February 15, 2019

- D17 financial form is due from the lodges to Sons of Norway Headquarters.
- Lodge Achievement and Family Lodge of the Year forms are due to Membership Services at Sons of Norway Headquarters.
- Community and Fraternal activities and hour totals, using AFA Year-end report form or online reporting at Fraternalgive.org, are due to Membership Services at Sons of Norway Headquarters.

February 16, 2019

Zone 3 Meeting hosted by Idun Lodge in Madison, WI

February 21, 2019

Barnebirkie events and cookie tent in Hayward, WI

March 2019

Fraternal Funds packet mailed

March 1, 2019

Sons of Norway Foundation deadline for Scholarship applications for study in the United States are due to the Sons of Norway Foundation: Astrid G. Cates/Myrtle Beinhauer Scholarship* and Orel and Marie Winjum Memorial Scholarship

March 15, 2019

District Five Scholarships due

April 1, 2019

Sons of Norway Foundation deadline for Nancy Lorraine Jensen Memorial Scholarship*

April 13, 2019

Zone 2 meeting- details are being finalized

May 15, 2019

- Fraternal Funds Report due to Sons of Norway Headquarters
- IRS filing deadline for tax form 990. Lodge treasurer needs to notify Sons of Norway Headquarters when 990 has been submitted.

- D17 & 990 filing deadline for lodges that own property

*Social membership with Sons of Norway required.

**Insurance membership with Sons of Norway required.

December 31, 2018 (new deadline)

D-63 Report of Elections due. Send one copy to International Headquarters and one to District Secretary.

DISTRICT FIVE LODGE MEETING

June 24-28, 2020 at the Radisson Hotel, Grand Canyon Drive, Madison

INTERNATIONAL LODGE MEETING

August 16-23, 2020 in Hamar Norway

Viking Chest Rotation

- The rotation will begin again with this rotation.
- The zone directors are responsible for keeping track of the whereabouts and letting their lodges know that the chest is in their zone for that time period.
- The chest should be brought back to the District Board Meeting to be given to the next zone.

Time period	Zone with chest
October 2017-April 2018	4
April 2018-October 2018	6
October 2018-April 2019	1
April 2019-October 2019	3

Zone Meeting Schedule 2019

Zone	Date	Hosted by	Location
1			
2	April 13, 2019		TBD
3	Sat. Feb 16	Idun Lodge	Trinity Lutheran Church, Madison
4			
5			
6			

Note:

- Check correspondence from the International and District and the International (www.sofn.com) and District (www.sonsofnorway5.com) websites for any updates and changes.
- Additional deadlines for the District 5 and International Conventions/Lodge Meetings will be added as those dates are established. Watch for future mailings and the District 5 website.

- The District 5 Convention will be June 24-28 at the Radisson Hotel, Grand Canyon Drive, Madison hosted by Idun Lodge.
- The International Sons of Norway Convention will be August 16-23, 2020 in Hamar Norway

Compiled by Darlene Arneson, SN District 5 Secretary (arnesonfamily5@gmail.com or 608-873-7209)