

Friendly Fifth Friday News

February 7, 2020

Send all web posting info and calendar dates/events directly to our webmaster at inputd5@sonsofnorway5.com

Please note the THREE REQUIRED REPORTS DUE ON FEBURARY 15- HAVE YOU STARTED YOURS YET?

Forms found on www.sofn.com under the Member Resources and forms section!

February 15, 2020

- D17 financial form is due from the lodges to the International Office.
- Lodge Achievement and Family Lodge of the Year forms are due to Membership Services at Sons of Norway Headquarters.
- Community and Fraternal activities and hour totals, using AFA Year-end report form or online reporting at Fraternalsgive.org, are due to Membership Services at Sons of Norway Headquarters.

The screenshot shows the website www.sofn.com with the URL `sofn.com/member_resources/lodge_leadership_resources/administrative_resources/lodge_forms/`. The page title is "Lodge Forms" and the main heading is "Financial Forms". A callout box with the text "D17 FORMS AND HELP GUIDE" points to the "Lodge Financial Statement" link in the left sidebar. The main content area lists the following items:

- Dues Update – Form 231
- Local Lodge Financial Statement – D-17 (online)
- Local Lodge Financial Statement – D-17 (Static PDF form)
- Local Lodge Financial Statement (D-17) Instructions
- Building Association Financial Statement – D18 (online)
- Building Association Financial Statement – D-18 (Static PDF form)
- Building Association Financial Statement (D-18) Instructions
- Lodge/District Deposit Fund – Form 18
- Lodge/District Fund Withdrawal Request – Form 19
- Change of Authorized Signers on Lodge Deposit Account
- Treasurer's Record of Bills – Form 124

Below this list, there is a section titled "Lodge Forms" with the following items:

- Brochure Request Form – Form Lodge B
- Change of Address – Form 20
- Change of Name – Form 19A
- Charter and Constitution, policy and procedures (2018-2020)
- Conflict of Interest Policy Template (Editable PDF)

The website footer includes a cookie consent banner: "We use cookies to ensure that we give you the best experience on our website. [Our privacy Policy.](#) OK". The taskbar at the bottom shows the Windows Start menu, search bar, and several open applications including Microsoft Word and PDF files.

Send D17 forms to the International Office!

The screenshot shows the website sofn.com/member_resources/lodge_leadership_resources/administrative_resources/lodge_forms/. The page features a navigation menu with links for About Us, Financial Products, Member Benefits, Norwegian Culture, Foundation, Blog, and 125 Years. A search icon is also present. The main content area lists various forms:

- District Pages Submission Form
- Event Reimbursement Form
- Family Lodge of the Year
 - Family Lodge of the Year (Online)
 - Family Lodge of the Year (Standard PDF)
- Healthy Lodge Checklist
- Innovative Leadership Conference Handout
- Letterhead Template
- Local Lodge By-Laws – Form #125 (Updated 03/2019)
- Lodge Achievement Form (Online)
- Lodge Achievement Form (Standard PDF)
 - AFA Year End Report Form
 - Canada
 - Norway
 - United States (except for lodges in GA, ME, MI and TN)
 - U.S. lodges in GA, ME, MI and TN
- Lodge Directory – Printable version by district.
 - District 1
 - District 2
 - District 3
 - District 4
 - District 5

Two arrows originate from text boxes on the left. The top arrow points to the 'Family Lodge of the Year forms' item, and the bottom arrow points to the 'Lodge Achievement and Fraternal Hours form' item. A cookie consent banner is visible at the bottom of the page with an 'OK' button.

Lodge Achievement Form 2019 Lodge name and number:

DIRECTIONS: All lodges should complete Part 1 and then Part 2.

NOTE: In order to qualify for Merit and Lodge of the Year awards, lodges must report their 2019 activities by using Fraternalgive.org or by submitting their American Fraternal Alliance (AFA) Year End Report by February 15th. A PDF version and an online version of the Lodge Achievement Form is available on www.sonsofnorway.com.

SUBMITTING: Do not send your form to your zone director or district president. Instead, submit it to Sons of Norway Headquarters by February 15th. Sons of Norway, Attn. Lodge Achievement, 1455 West Lake Street, Minneapolis, MN 55408 Fax: (612) 827-0658, Email: fraternal@sofn.com

If the online version is utilized, answers will automatically be sent to Sons of Norway Headquarters. A formatted version of the form will be sent to the lodge later in March for its records.

QUESTIONS? Contact Sons of Norway Headquarters at (800) 945-8851 x4654 or fraternal@sofn.com.

Dear District 5 Zone 1 Lodge Leaders:

We sincerely hope that everything is going well with you and with your Lodges.

Your District Zone 1 Directors are planning a Zone 1 meeting again this year in Hayward, Wisconsin. The date is **Thursday, February 20** at approximately 1:15 p.m. (following the Barnebirkie race and cookie distribution). Attached you will find the details of this event and the agenda for the Zone 1 Meeting. It will be held at the Veterans Community Center.

Please send at least one representative from your Lodge to attend. To better plan for our event, please let us know if you are able to attend and how many from your Lodge.

As your Zone 1 Directors, we are available to promote our District 5 events, install officers, provide programs for your lodge promoting Sons of Norway Programs and our Masse Moro Heritage Camp. Our contact information is below; feel free to contact us. We would like to visit your Lodge at least twice a year, if possible.

A friendly reminder: If you are planning to help donate and distribute the cookies to the Barnebirkie skiers **you must register** on line. To volunteer, go to www.birkie.com/volunteer. Type the password, **barne2020finish** into the box that is provided. A dropdown option will appear for Sons of Norway volunteers at the Cookie Tent (Celebration Tent).

We look forward to seeing you or your representative in Hayward on February 20, 2020. If you have any questions, please feel free to contact us.

Hilsen, Audrey Severson and Sandra Olson, District 5 Zone 1 Directors

HOW CLOSE ARE YOU TO GETTING TO RINGSAKER?

District 5 Sports and Recreation Challenge for the 2020 Convention

http://sonsofnorway5.com/programs/sports_and_recreation.php

Join members from all over District Five as we celebrate the 125th anniversary of the founding of the Sons of Norway and support our youth heritage camp, Masse Moro! We are asking lodges to encourage their members to keep track of miles walked, run, swam, skied, or accumulated through other activities using a pedometer or like device. All ages can participate and be sure to include your heritage and Unge Venner members! Heritage (youth) members may wear pedometers during their practices, games, and tournaments to collect additional miles for their respective lodge.

The Challenge timeline is from November 1, 2019-June 15, 2020. The objective is to track the actual miles you log from various sporting activities and go the virtual distance from your lodge to Minneapolis, MN (where Sons of Norway was founded) and then to Ringsaker, Norway where the International Lodge Meeting and Convention will be held.

Lodges and members can use the tracking sheet to record the names of the lodge participants with space provided for activity and mileage. Participants may choose to find sponsors who will donate an amount per mile for their efforts, or a lodge may opt to give a donation on behalf of their athletes. Monies will be deposited into the *District 5 Nordic Legacy Foundation*, with the intent of providing funding to Masse Moro. A suggested minimum contribution of \$50.00 per lodge is encouraged.

We are continuing to update the convention pages with documents, contests and updates!

The screenshot shows a web browser window displaying the website sonsofnorway5.com/conventions/. The page header includes the Sons of Norway logo and the slogan "The Friendly Fifth" with links for Wisconsin, Illinois, Indiana, Michigan, Ohio, and Tennessee. A search bar is present. The navigation menu is open, showing "District Conventions" with a dropdown menu containing: Overview, Convention Schedule and Events, Convention Forms, Delegate Information, District 5 Lodge Meeting Minutes, Convention Registration, Well Wisher Form and Program Advertisements, and Convention Follow-up. The main content area is titled "District Conventions" and features a section "Our History: A Continuous Journey" with a link to "District 5 Sons of Norway Convention June 25-27, 2020". Below this, there is information about the Radisson Hotel Madison and a list of items for sale or download, including "Convention Overview PDF" and "2020 Bid PDF".

<http://sonsofnorway5.com/conventions/>

Delegate elections should be done and reported by March 5. Please be in contact with Darlene Arneson if you have questions!

Arnesonfamily5@gmail.com

Barnebirkie Cookie Challenge



Former District 5 International Board Director Jon Grinde is challenging all D5 Lodges to beat the winning number of 2019 cookie donations for the Barnebirkie! Last year's winning number was 110 dozen sent by the happy bakers from Idun Lodge in Madison, WI.

Will your Lodge be able to beat that number?

Dangling in the air is a \$50.00 prize from the D5 Board!



***Lodges may also choose to support this D5 event by sending a check made out to the Nordic Legacy Foundation, in care of Mike Palecek, D5 Treasurer, 5747 Sandy Lane, Racine, WI 53406. If no additional cookies need to be purchased, the check will be deposited into the District 5 Scholarship Fund.**

***PLEASE REFRAIN FROM USING NUTS IN YOUR COOKIES DUE TO ALLERGY CONCERNS.**

**** Affix the Lodge COOKIE CALL sheet available on the District 5 webpage: sonsofnorway5.com (Look for Barnebirkie.)**

*****Lodge presidents may wish to count their Lodge's overall cookie donations to avoid discrepancies.**

To arrange pick-up for your donated cookies, contact: Mary Bennett, mjbenn4@gmail.com (608-628-2247) or Cheryl Wille-Schlesser, rogcher@mhtc.net (608-219-4464)

VOLUNTEERS ARE NEEDED FOR THIS EVENT.

Please contact me for further information, if you would like to assist us at the Barnebirkie in Hayward this year.

Cheryl Wille-Schlesser, D5 Sports and Recreation Director

DISTRICT 5 CONVENTION MADISON, WI

District 5 members asked for photography to be included as a recreational activity in the last biennium. It would be great for some of our amateur photographers to consider bringing a canvas print of their favorite location in Norway to the District 5 Convention. There is no limit to the location or subject of your photo. *Please select a photo that has not been previously exhibited.*

A person could also consider bringing a canvas print showing a Norwegian-inspired event that a Lodge promotes. Parades, holiday celebrations, classes, special guests from Norway, musical concerts, and community service projects are all great subjects.

These canvas prints will add a festive flare to the hotel spaces delegates and family members will use. No prizes will be awarded for this photo exhibit.

Size options are 8" x10" or 16" x 20". Please sign your canvas in the lower right-hand corner and add a year. An entry space is on the Convention registration form.



The House in the Rock-Geiranger, Norway

Where can I get canvas prints made?

Easy canvas prints-**currently an 88% discount!** (www.easycanvasprints.com)

Walgreens (www.walgreensphoto.com)

Shutterstock (www.shutterfly.com)

Walmart (www.walmart.com/photo)

QUESTIONS?

Cheryl Wille-Schlesser

D5 Sports and Recreation Director

rogcher@mhtc.net

608-219-4464

Viking Photos Due

Hello everyone!

Please forward this email to your new office holder who will be submitting lodge photos for February/May 'Viking' Magazine. Photos need to be sent to me by Monday, February 10th, 2020 in the digital jpg format.

Also please let your lodge know about the 'Lodge Banner Contest' at the June District 5 Lodge Meeting/Convention being held in Madison, Wisconsin.

Thank you.

Karen Eberhardt
District 5 Publicity and Zone 3 Director
608-577-5906

2020 District 5 and International Calendar and Deadlines

(Updated 2//6/2020- changes in red)

February 10, 2020

- Photos due to Karen Eberhardt for the Viking! eber01dj@gmail.com

February 15, 2020

- D17 financial form is due from the lodges to International Office.
- Lodge Achievement and Family Lodge of the Year forms are due to Membership Services at Sons of Norway Headquarters.
- Community and Fraternal activities and hour totals, using AFA Year-end report form or online reporting at Fraternalsgive.org, are due to Membership Services at Sons of Norway Headquarters.

February 20, 2020

- Zone 1 Meeting during Barnebirkie in Hayward at 1:15 PM at the Veterans Community Center

March 2020

- Fraternal Funds packet is sent to the district treasurers.

March 1, 2020

- Deadline — Domestic scholarship applications due to Sons of Norway Foundation:
 - Astrid G. Cates Scholarship**
 - Bernt Anker Scholarship
 - Dan and Betty Rude Scholarship
 - Myrtle Beinhauer Scholarship**
 - Nancy Lorraine Jensen Memorial Scholarship**
 - Orel and Marie Winjum Memorial Scholarship

May 15, 2020

- Fraternal Funds Report due to Sons of Norway Headquarters
- IRS filing deadline for tax form 990. Lodge treasurer needs to notify Sons of Norway Headquarters when 990 has been submitted.
- D17 & 990 filing deadline for lodges that own property

*Insurance membership with Sons of Norway required

**Membership with Sons of Norway required (social or insurance)

DISTRICT FIVE LODGE MEETING

June 24-28, 2020 at the Radisson Hotel, Grand Canyon Drive, Madison

INTERNATIONAL LODGE MEETING

August 16-23, 2020 in Hamar Norway

Viking Chest Rotation

- The rotation will begin again with this rotation.
- The zone directors are responsible for keeping track of the whereabouts and letting their lodges know that the chest is in their zone for that time period.
- The chest should be brought back to the District Board Meeting to be given to the next zone.

Rotation for sharing the Viking Chest will continue as follows:

- Zone 5 Oct. 2019 - Apr. 2020
- Zone 2 Apr. 2020 - Oct. 2020
- Zone 4 Oct. 2020 - Apr. 2021
- Zone 6 Apr. 2021 - Oct. 2021
- Zone 1 Oct. 2021 - Apr. 2022
- Zone 3 Apr. 2022 - Oct. 2022

Note:

- Check correspondence from the International and District and the International (www.sofn.com) and District (www.sonsofnorway5.com) websites for any updates and changes.

- Additional deadlines for the District 5 and International Conventions/Lodge Meetings will be added as those dates are established. Watch for future mailings and the District 5 website.
- The District 5 Convention will be June 24-28 at the Radisson Hotel, Grand Canyon Drive, Madison hosted by Idun Lodge.
- The International Sons of Norway Convention will be August 16-23, 2020 in Ringsaker, Norway

Compiled by Darlene Arneson, SN District 5 Secretary (arnesonfamily5@gmail.com or 608-873-7209)

FFFN Basics

In an attempt to help our lodge leaders become more familiar with resources, changes, deadlines and other information, I will compile a weekly “Friendly Fifth Friday News” email to our leadership. Some of the information you might already have, but hopefully it will be a good reminder for all of us (me included) of all the great resources that Sons of Norway has to offer. **Please feel free to cut and paste any of this information for your lodge’s use!**

Send all web posting info and calendar dates/events directly to our webmaster at inputd5@sonsofnorway5.com With our new arrangement, I actually send the FFFN pdf to our webmaster on Thursday morning before I go to work. So if you have anything you’d like me to consider putting in, please send it by Wednesday night. Please do not send pdf’s as I have a hard time cutting and pasting them. The Word Document works best for me. Don’t forget that lodge events should be submitted to inputd5@sonsofnorway.com as I have a hard time keeping track of all lodge activities. I’ll put some in but that is more the role of the website event calendar.

If you would like to get the MS Word document, just shoot me an email and I’ll add you to the list. I send it out right after I send the email to the large group.

Darlene Arneson – arnesonfamily5@gmail.com