

# Sons of Norway District Lodge #5 By-Laws- Revised June 2016

## **ARTICLE I . . . NAME**

Par. I The name of this District shall be: District Lodge #5, Sons of Norway.

## **ARTICLE II . . . TERRITORY**

Par. 1 The territory of this District shall be the states of Wisconsin, Illinois, Michigan, Ohio, Indiana, Kentucky, Tennessee, Alabama and Mississippi

## **ARTICLE III . . . MEETINGS AND REPRESENTATION**

.Par. 1 The regular meeting of the District Lodge shall be held once every two years, but the closing date shall not be less than 45 days prior to the opening date of the International Lodge Meeting of the same year.

Par. 2 Every local lodge in the District shall be entitled to two representatives for the lodge, and one representative for every 100 members or major fraction thereof, based on the last Semi-Annual Report prior to the election of delegates. All members in good standing are eligible representatives. If a lodge has exhausted its list of elected alternates, the Delegate Leader may designate a potential alternate to the credentials committee which may recommend to the District Lodge the seating of the alternate.

Par. 3 Members of Central Lodge #5-000 shall be entitled to two representatives for the lodge, and one representative for every 100 members or major fraction thereof, based on the last Semi-Annual Report prior to the election of delegates. All members in good standing are eligible representatives. Members wishing to be candidates as delegates to the District Lodge meeting should notify the District President of their desire no later than February 1 of the convention year. Those so notifying the District President need not be present, though attendance is encouraged, at the Central Lodge meeting held to elect lodge delegates.

Par. 4 The Central Lodge will meet at the call of the District President. Unless the President calls a special meeting, the lodge will meet at the time and place as indicated each convention year in the January issue of *Viking* magazine; and the biannual meeting is for the purpose of electing delegates to attend the District Lodge meeting. The District President has the option to call the meeting with members participating via electronic means, such as telephone or Skype.

Subpar. a The electronic meeting means must accommodate reasonable identification methods, such as available by telephone or Skype. Participation via e-mail is not acceptable.

Subpar. b Those participating by electronic means must identify themselves, upon entering the meeting and when voting, by giving their full name and membership number.

Subpar. c The District Secretary will call roll for attendance and for each vote with all members participating by electronic means using the method in Subpar. b, above, for each response.

Subpar. d The District Board of Directors will approve minutes of the Central Lodge meeting at the next District Board of Directors meeting and include those minutes as part of the District Board of Director meeting minutes.

Par. 5 The Board of Directors of District Lodge Five shall determine the duration of the District Lodge meeting.

## **ARTICLE IV . . . CREDENTIALS AND TRAVELING EXPENSE**

Par. 1 The Secretary of the District Lodge shall prepare a list of all duly elected delegates and alternates for the use by the convention registration committee and the District Committee on Credentials.

Par. 2 A current Sons of Norway membership card, driver's license or other form of ID may be used as a credential to identify a delegate.

Par. 3 Representatives to a District Lodge Meeting shall receive such per diem and travel allowance as may be determined and paid by their local lodge. Transportation expenses will not be equalized between local lodges.

## **ARTICLE V . . . BONDING OF OFFICERS**

Par. 1 The Secretary and Treasurer shall be bonded in such amounts as determined by the Board of Directors.

## **ARTICLE VI . . . ZONES**

Par. 1 For the purpose of the election of representatives and alternates to the International Lodge, and members to the District Board of Directors, the District shall be divided into Zones by the District Lodge that will provide the most equal representation and provide for reasonable proximity between lodges. A new lodge shall be assigned to a Zone by the District President, subject to confirmation at the next District Lodge Meeting.

The District Board shall make a recommendation to the Lodge after reviewing the District population at the Spring Board Meeting prior to the Convention regarding the make-up of the Zone.

### Par. 2 Description of Zones

Zone 1- Norrona 27, Loven 29, Valkyrien 53, Trygvason 220, Nordlandet 620, Viking 625, Ulseth 670, Dovre 353, and Sjoland 635.

Zone 2- Wergeland 28, Jotunheimen 286, Solvang 457, Fossen 534, Fagernes 616, Rib Fjell 496, Elvedal 556, Norskeland 580, Myrmarken 609 and Vennligfolk 627.

Zone 3- Idun 74, Mandt 314, Vennelag 513, Nordland 544, Vakkertland 570, Ostestaden 642. and Norsemen of the Lakes 650.

Zone 4- Fosselyngen 82, Nordlyset 183, Hafrsfjord 206, Norse Valley 491, H R Holand 549, Vennskap 622 and Gronnvik 632.

Zone 5- Leif Erikson 97, Skjold 100, Valhall 168, Polar Star 472, Cleng Peerson 525, Trollhaugen 417 and Elvesund 593.

Zone 6- Nordkap 378, Samhold 473, Sonja Henie 490, Sognefjord 523, Christian Radich 568, Scandiana 600 Askeladden 610, Circle City 614, Tre Elver 628, Edvard Grieg 657, Arctic Circle 662, Vikings of the Smokies 677 and Music City Vikings 681.

## **ARTICLE VII . . . OFFICERS AND SALARIES**

Par. 1 The elected Officers of the District shall be: President, Vice-President, Secretary, Treasurer, Recreation Director, Publicity Director, Cultural Director, Youth Director and the General Directors provided for in these By-Laws.

Par. 2 The President and Vice President shall be elected from separate Zones.

Par. 3. The President, Vice President, Secretary, Treasurer, Recreation Director, Publicity Director, Cultural Director and Youth Director shall be nominated and elected in that order, after which each Zone shall hold an election caucus and nominate the number of Directors and Alternates to which they are entitled as provided for in these By-Laws. These nominations shall be submitted to the District Lodge at the conclusion of the caucus.

Par. 4 All Zones shall be entitled to exactly (2) representatives on the Board. The Secretary and Treasurer shall not be counted as a representative against a Zone. An alternate for the Secretary and Treasurer shall also be elected.

Par. 5 A Presidential candidate shall have served on the District Board at least one full term.

Par. 6 No District Officer or Director shall be elected to serve more than two consecutive terms in any office except the Secretary and the Treasurer whose term shall not be limited.

Par. 7 The President, Vice President, Secretary, Treasurer, Recreation Director, Publicity Director, Cultural Director, and Youth Director shall receive such compensation as determined by the District Lodge. The Board of Directors shall make recommendations to each District Lodge Meeting with respect thereto.

Par. 8 At the first meeting of the Board of Directors after a District Lodge Meeting, the Board shall determine the per diem and traveling expense allowance for members of the Board for the next biennium.

Par. 9 The President shall assign to each Officer and Director the lodges to be under his or her supervision.

Par. 10 At the opening of each District Lodge Meeting, the President shall appoint from the attending representatives a Marshal and an Assistant Marshal and two greeters to serve during the meetings.

#### **ARTICLE VIII . . . ELECTION OF REPRESENTATIVES AND ALTERNATES**

Par. 1 Prior to the District Lodge Meeting the Secretary shall prepare a notice which allocates to each Zone the number of International Lodge Representatives to which it is entitled in proportion to its membership. (One representative for each 300, balance to the pool.). Central Lodge Delegates: Notify Central Lodge 000 members of the meeting via the January issue of the Viking.

Par. 2 During its election caucus each Zone shall nominate from its insurance members the International Lodge Representatives to which it is entitled. An equal number of Alternates shall then be nominated and shall serve in the order of their election (priority alternate). These nominations shall be submitted for approval to the District Lodge at the conclusion of the caucus.

Par. 3 The Representative and Alternate from each Zone shall be elected separately, one Zone at a time.

Par. 4. In addition to the two Representatives for the District provided for by the International Lodge Constitution, one of whom shall be the District President, the remaining fraction of 300 members in each of the various Zones shall be pooled, and representatives elected at large in accordance with

the number of members of which the pool consists. Also a corresponding number of Alternates shall be elected at large. Delegates and Alternates at large shall be nominated from the floor of the District Lodge.

Par. 5 (a) After election of Representatives and Alternates to the International Lodge Meeting, the District Lodge shall nominate, from among those newly elected Representatives to the International Lodge Meeting, a candidate for each office of International Lodge Director to which the District is entitled. Candidates for each position shall be elected on a separate ballot.

Par 5(b) The District Lodge shall then elect from among its newly elected Representatives to the International Lodge, a candidate for Alternate to the office of each International Lodge Director. Candidates for each position shall be elected on a separate ballot.

Par. 6 In the event neither an elected Representative nor an Alternate from a respective Zone can attend the International Lodge Meeting, the place shall be filled by the Alternates at large in the order of their election.

Par. 7 Representatives to the International Lodge Meeting shall receive an expense allowance decided by the District Lodge Meeting. The Board of Directors shall make a recommendation as to the expense allowance.

#### **Article IX.... Fees and Dues**

Par. 1 District lodge dues shall be \$7.75 for primary members and \$5.75 for primary members with financial products.

Par. 2 District lodge dues shall be \$7.75 for Golden members and \$5.75 for Golden members with financial products.

Par. 3. For Unge Venner members not of lineal descent of a member or residing in the same household of a Sons of Norway member, District lodge dues shall be \$4.38 and \$3.38 for Unge Venner with financial products.

#### **ARTICLE X . . . FRATERNAL PROJECT**

Par. 1 District Lodge #5 adopts for itself as a Fraternal Project a Norwegian Heritage Camp to be located within the Fifth District. This Fraternal Project shall be as financially self-supporting as possible.

Par. 2 The District Lodge shall have the authority to levy a fraternal fee, not to exceed \$1.00 per member, per year, with the exception of life members, upon lodges within the boundaries of the Fifth District. The fraternal fee must be approved by a 2/3 majority vote.

Par. 3 The authority to assess said fraternal fee shall remain in effect for a period of two (2) years and then terminate unless renewed by the District Lodge at its biennial meeting.

#### **ARTICLE XI . . . CHANGES OF THESE BY-LAWS**

Par. 1 These By-Laws may be amended at any regular meeting of the District Lodge #5, provided notice thereof has been given to the District Secretary at least 45 days prior to the date of said meeting by any lodge in the District or has been submitted by the District Board of Directors. Proposed amendments originating in the local lodges, or by the District Board of Directors, must be

submitted to the Chairman of the Laws Committee as soon as possible prior to the date of said meeting. The Laws Committee may recommend changes at the said meeting.

Par. 2 Any change must receive a 2/3 majority of the votes cast to become law.

(Revised June, 1996) , (Revised June, 1998), (Revised June, 2000), (Revised June, 2002),  
(Revised June, 2004), (Revised June, 2006), (Revised October, 2008), (Revised June, 2010)  
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Revised: June 23, 2012  
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Approved by Sons of Norway International Board of Directors [REDACTED]

Proofed: June 30 - DK